



**Dynamic Office National**  
 Penlet Pty Ltd t/as Dynamic Office National  
 ACN 062 997 817 ABN 48 062 997 817  
 72 Whiting Street, ARTARMON NSW 2064  
 Ph: (02) 9901 4030 Fax: (02) 9901 4322  
 Email: sales@dynamicofficenational.com.au  
 www.dynamicon.com.au

**CREDIT APPLICATION (WEB)**

**INTERNAL USE ONLY**

APPROVED: \_\_\_\_\_ A/C \_\_\_\_\_

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

CAT (UserField3): \_\_\_\_\_

Trading Name \_\_\_\_\_

Legal Entity Name (Company Name) \_\_\_\_\_

ACN \_\_\_\_\_ ABN \_\_\_\_\_

Registered Business Address \_\_\_\_\_

Postcode \_\_\_\_\_

**Contact Details – A/c's Payable**

*Main Contact*

Name \_\_\_\_\_ Position \_\_\_\_\_

Postal Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone No \_\_\_\_\_ Fax No \_\_\_\_\_

Email Address \_\_\_\_\_

*Second Contact*

Name \_\_\_\_\_ Position \_\_\_\_\_

Telephone No \_\_\_\_\_ Fax No \_\_\_\_\_

Email Address \_\_\_\_\_

Would you like INVOICES emailed to you? YES / NO (If yes then Delivery Dockets will be with your delivery)

Email Address for Invoices \_\_\_\_\_

**Contact Details – Purchasing**

*Main Purchaser*

Name \_\_\_\_\_ Position \_\_\_\_\_

Telephone No \_\_\_\_\_ Fax No \_\_\_\_\_

Email Address \_\_\_\_\_

Would you like to order on the WEB: YES / NO (Please Circle)

Do you require your orders to be sent for approval: YES / NO (Please Circle) Email to: \_\_\_\_\_

*Second Purchaser*

Name \_\_\_\_\_ Position \_\_\_\_\_

Telephone No \_\_\_\_\_ Fax No \_\_\_\_\_

Email Address \_\_\_\_\_

**Contact Details – Delivery Address**

Receivers Name \_\_\_\_\_

Telephone No \_\_\_\_\_ Fax No \_\_\_\_\_

Delivery Address \_\_\_\_\_

Postcode \_\_\_\_\_

**SPECIAL DELIVERY INSTRUCTIONS**

Catalogue Postal Address \_\_\_\_\_

Postcode \_\_\_\_\_

Catalogue Postal Address \_\_\_\_\_

Postcode \_\_\_\_\_

**Please advise us if you have additional sites you would like us to deliver to**

Average Monthly Purchases \$ \_\_\_\_\_ No Years Trading \_\_\_\_\_ No of Staff \_\_\_\_\_

Type of Business \_\_\_\_\_

Are you a: Sole Trader  Partnership  Company  Trust Company

Where Did You Hear About Office National? White / Yellow Pages  Catalogue  Flyer  Van   
Google  Other \_\_\_\_\_

Would you like Specials and/or Notices emailed to you? YES / NO (Please Circle)

Names of Owners (in the case of a Sole Trader and Partnership) or Name of Directors (in the case of a Company) (PLEASE PRINT)

Full Name 1. \_\_\_\_\_ Home / Mobile Phone No \_\_\_\_\_  
2. \_\_\_\_\_ Home / Mobile Phone No \_\_\_\_\_  
3. \_\_\_\_\_ Home / Mobile Phone No \_\_\_\_\_  
4. \_\_\_\_\_ Home / Mobile Phone No \_\_\_\_\_

**Credit References:**

1. Name \_\_\_\_\_ Phone No \_\_\_\_\_  
Address \_\_\_\_\_ Contact \_\_\_\_\_  
2. Name \_\_\_\_\_ Phone No \_\_\_\_\_  
Address \_\_\_\_\_ Contact \_\_\_\_\_

**TERMS**

1. The applicant applies to Penlet Pty Ltd trading as Dynamic Office National for a credit account.
2. If this application is accepted it is understood that all payment for goods supplied by Penlet Pty Ltd trading as Dynamic Office National are to be made within 30 days of the statement date.
3. Title and ownership of goods on credit shall remain with Penlet Pty Ltd Trading as Dynamic Office National and will not pass to the customer until such time as payment (in full) is received and processed by Penlet Pty Ltd.
4. The applicant shall notify Penlet Pty Ltd trading as Dynamic Office National of any change in the constitution or structure of the applicant or the sale of the business operated by the applicant and agrees that it shall continue to be liable to Penlet Pty Ltd trading as Dynamic Office National for any sums outstanding on the account opened on behalf of the applicant until;
  - a) Written notice is received from the applicant that it has changes the constitution or structure or the sale of the business.
  - b) The account has been closed and full payment has been received by Penlet Pty Ltd trading as Dynamic Office National.
5. The applicant agrees that the terms and conditions applying to any credit account opened in the name of the applicant and the construction and interpretation of it shall be governed by the laws of the State of New South Wales in force for the time being and from time to time, and the parties irrevocably submit generally and unconditionally to the jurisdiction of the Courts of New South Wales in respect of claims, proceedings and matters arising out of or in respect of the said credit account.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

SIGNATURE OF AUTHORISED PERSON: \_\_\_\_\_

NAME OF AUTHORISED SIGNATORY \_\_\_\_\_ Position \_\_\_\_\_

